



Great Wood Key Worker Child Care Information for Parents and Children (IV) Guidance for June 22nd – 26th, 2020

SCHOOL IS RE-OPENING and as we have mentioned previously, when school is given permission to re-open there need to be changes as the school shifts its resources to meeting the needs of a wider group. The changes are:

- Time change from June 22nd 8:45am to 3:20pm with no flexibility for the R-1, 2-3 and 4-5 bubbles
- School Uniform expected from June 22nd.
- Parents are no longer allowed to use the staff car park from June 22nd.
- New **one-way** systems for drop off and pick up – in preparation for whole school return from June 22nd

As we look to bringing in further year groups each week, there will need to be slight changes to the dropping off and picking up times. This is because one of the greatest risks is adult to adult contact. As more bubbles are coming to school, we have to separate adults by allocating drop off and pick up **times**. This will be announced as they change.

Reception and Year 1 enter next to the substation and exit at the main entrance.

Year 2 and Year 3 enter through the staff car park entrance and exit the rear field gate onto Huntley Close.

Year 4 and 5 enter the junior gate nearest Broadway and exit the junior playground walled gate.

The new one way systems may seem a bother at first but we are preparing for many more adults and need a clear system that won't change. Parents with siblings should clearly direct the older children to follow the one way system independently for drop off. For pick up, parents will need to allow more time for the process. To limit the number of adults around school if you wish your child to make their own way home at dismissal time, please inform us of this in writing. Please do not park on Huntley Close; planning permission was given for an occasional use gate only.

Designated areas for drop off/pick up – Family members MUST adhere to being 2m distant from other families' adults and children at all times.

Year Group Bubble	Drop off/Pick up point	Classroom Base
Reception/Year 1	Reception classroom doors	Reception classes
Years 2/3	Enter through the link corridor and then to the open doors of Y3 classrooms Y2 in 3H, Y3 in 3HR	Year 3 classrooms
Years 4/5	Enter through the Year 4 side doors that access the Junior playground.	Year 4 classrooms
Year 6	See guidance for Year 6	Year 5 and Year 6 classrooms

The remainder of the guidance hasn't changed:

The purpose of this child care is to enable parents with critical jobs to work during this health crisis.

The following are measures to ensure the safety of all in school.

- ❖ Any child who is at all unwell should stay at home.
- ❖ If a child is at all unwell at school, they will be isolated and parents will be contacted to take them home
- ❖ Cleaning hands and wrists with soap and water and drying thoroughly is a frequent routine for all in school.
- ❖ The 'catch it, bin it, kill it' approach is promoted for coughs and sneezes.
- ❖ Frequently touched surfaces are cleaned often.
- ❖ We are minimising contact, and 2m social distancing measures are being implemented
- ❖ We operate in small group 'bubbles' and different bubbles do not mix, use the same toilets or play spaces.
- ❖ Toileting routines are regular to prevent more than one using the toilets at once.
- ❖ The sharing of equipment is discouraged- computers are allocated and wiped down between use.
- ❖ The school kitchen is closed. No assemblies and no visitors on premises.
- ❖ Parents are not allowed within the building, including the school office – contact via telephone and email.

The latest Department for Education guidance states that one of the protective measures that education settings should take to reduce transmission is to have smaller group sizes. The guidance further suggests that it is important to reduce contact between children and staff as far as possible, that children should be kept separate from other groups and should be assigned to the same adults within their 'bubble.'

The staff assigned to a particular bubble will remain with that group of children throughout a week and will plan the structure the day, and support learning activities provided by class teachers. There will be time in the Computer Room or using I-pads. Lunch will be eaten in their classroom or outside whenever possible. Children are outside for a good part of the day if the weather permits.

Physical Distancing

We are following all the DFE guidance and we are trying our very best to maintain physical distance between children, including children in EYFS and KS1. This is hard for children and hard to enforce but with good planning and constant reminders, the children who have attended child care so far have been able to adhere to the measures well. We operate a one way system for the corridors and children need to stick at activities once chosen and can't wander even at free choice time. The children go to the toilet and wash their hands one at a time and they work at a 2M distance from each other. The children within each bubble share playtimes together, but will be expected to play at the specified 2m distance. Each group has a session in the computer room to ensure that they can complete some of their home learning activities. A thorough wipe down of surfaces takes place between different groups and we allocate computers. All of these measures have been introduced in a sensitive way. We have ensured that any social distancing reminders are given in a calm and positive manner to reduce children's levels of stress or anxiety.

Our Behaviour Policy now includes the following whilst minimising potential infections is a priority: Children who do not follow our rules will be given two warnings. If they continue to disobey the rules on social distancing and or hygiene routines, then the leadership team may ring parents and that pupil may be sent home.

Key Information

- Wear school uniform- this should be clean on each day Please ensure you apply sun cream on your child in the morning and send them to child care with a sun hat to wear on warm, sunny days.
- Bring a packed lunch, healthy snacks and a water bottle. As usual, **no nut products**; we have a regular pupil with an allergy so no peanut butter sandwiches, please. Please disinfect water bottle/lunch box each day.
- Bring a pencil case with basic equipment for school – pencil, ruler, eraser, coloured pencils. School can provide these but welcomes children providing their own. The children will not allowed to share equipment.
- Names on everything, please.
- Guidance currently indicates that children do not need to wear face masks. However, we are happy for your child to wear a face covering in school if that is your wish.

Booking a place

- ❖ Daytime Telephone Number : 07845924224
- ❖ Email contact: office@greatwood.lancs.sch.uk

Please ensure you contact us, using the details above, to request your child care needs as soon as you know shift patterns etc. With this information in advance, we are able to plan safe staffing ratios.

You will be asked to complete a contact details form. We should have three contact numbers and at least one email address.

There will be a senior leader: Mr Ross, Mrs Stroud or Mrs Hamilton on site along with teachers and teaching assistants. Cleaning staff will be in at the end of day to ensure all areas are cleaned thoroughly.

Please note there may be no qualified first aider on site – we will use common sense.

IMPORTANT NOTICE

If your child has previously attended child care or is attending for the first time, it is vitally important for you talk them through this information, particularly the changes to drop off and pick up. We believe that children are more likely to feel comfortable and less anxious if they have been informed about the expectations and any changes that have been made.